

OUSA Executive 2022 Elections Information Sheet

We've put all the info in one place so you know what to expect as a candidate for the 2022 OUSA Elections! If you have any other questions/queries/concerns, you can email Donna Jones at secretary@ousa.org.nz.

Step 0: Find out more information!

You're on the right track if you're reading this! Maybe email the 2021 Exec who are currently in the role(s) if you're interested in! You could catch up with them to ask questions or find out more about what they actually get up to. You can email adminvp@ousa.org.nz with literally any questions or to arrange this.

Step 1: Nominations

Nominations open at **9am on the 4th of August 2021** and **close at 4pm on 10 August 2021**. You just need to fill in a nomination form (find them on our 2022 Election page of the website <https://www.ousa.org.nz/executive/elections--referenda> or visit OUSA main reception for a copy), and have two people (who are current UoO students) 'move' and 'second' your nomination (aka people who reckon you'd be good for the job). All three of you need to come to OUSA with your student I.D. cards to see the Association Secretary to verify your identity, confirm your nomination and pick up some more info sheets – easy! Just needs to happen before the closing date and time.

Step 2: Putting your face out there (Part 1)

Exciting, you've confirmed your nomination!! Putting your face out there starts now! Critic plays an important part in covering the OUSA elections and you have to do two things for this. The first is taking a photo and the second is providing a short, written blurb about who you are/why you're running and why people should vote for you!

- The photographer from Critic will take your photo which will be used for advertising purposes and promotional material. The photographer will be available from **3pm onwards on 10 August** at the Critic office on the first floor of the OUSA main offices, overlooking the balcony. You must attend this and if you can't for whatever reason, email secretary@ousa.org.nz.
- **Blurbs are to be sent to Critic by 9pm 10 August.** The word limit is 150 words for the Presidential candidates and 100 words for the other positions (short and sweet but NO bullet points). The blurbs must NOT exceed the word count, **if you exceed the word count the blurb will be cut at the limit.** If you are late with your blurbs they will miss being printed in Critic. Email these to critic@critic.co.nz

Step 3: Candidate's meeting.

Once nominations have closed, all candidates **must** attend a rules briefing and meet the Returning Officer in Room 5 at the OUSA Clubs and Societies building at 4.30pm 10 August 2021. If you can't make it you could send a friend along or contact Donna Jones on secretary@ousa.org.nz or the Returning Officer returningofficer@ousa.org.nz. It won't take too long but it's important everyone knows what to expect and gets a chance to ask questions!

Step 4: Putting your face out there (Part 2)

OUSA promotes candidates by covering the bollards outside the Union Building with candidate posters. You must email a colour A3 (portrait) poster of yourself, along with your name and the position you are running for to the OUSA Marketing team at anna@ousa.org.nz by 4pm **12 August**. Make your poster eye catching, colourful and reflective of yourself and why you're running! Here are some examples below:



Step 5: Candidate forums

These forums are a relaxed interview style with Critic and Radio One where you'll be asked questions and you'll get to speak to the audience (and those listening to the Rad1 broadcast) about what you're passionate on and why you're running!

The dates for the forums are:

16 August at noon in the Main Common Room (MCR) – President, Administrative Vice President, Finance and Strategy Officer, Academic Representative and Welfare and Equity Representative.

17 August at noon in the Main Common Room (MCR) – Postgraduate Representative, International Representative, Clubs and Societies Representative, Political Representative, and Residential Representative

18 August Presidential candidates in the evening at Starters Bar, Clyde Street at 8:00pm
*You might be invited to be interviewed on another occasion on air in studio with Radio One –
more info on that will come later!*

Step 6: **Campaigning**

How are you going to get people to vote for you?! In the past people have put up posters or chalked across campus, they've gone into lectures to give a quick spiel about themselves, they've approached colleges to go visit during dinners and generally been super creative (there are rules around this though so check the election policy and if in doubt, email the Returning Officer to check returningofficer@ousa.org.nz)

You can have campaign volunteers, seek endorsements from Clubs and Societies and run giveaways to help promote yourself. You must read the OUSA Elections Policy (on the Elections 2022 webpage) to make sure you're not breaching any rules (like how much you are allowed to spend and who can be a volunteer for you).

Step 7: **Voting**

Voting will online, opening from 9am 25 August 2021 and close at 4pm on 27 August 2021.

The link to voting will be: voting.ousa.org.nz. OUSA will be promoting how to vote and encouraging students to follow through and vote (disclaimer: they can't and won't be endorsing anyone though)

The results will be announced around 4.30pm on 27 August 2021 in the Main Common Room in the University Union area opposite the cafeteria. You're invited to be there (bring some friends along!)

That's it! If at any time you have any questions don't hesitate to contact Donna Jones, (Association Secretary) at secretary@ousa.org.nz or on 0210353407. Or contact George Sabonadiere (Returning Officer) at returningofficer@ousa.org.nz .

Good Luck 😊